

Dr. James Sarruda
Superintendent of Schools

Andrew Kearns
Principal

Kathy McCormick
Assistant Superintendent

Vickie Sheppard
Registrar

DOCUMENTATION NEEDED FOR REGISTRATION

To avoid delays, students will need the following records to be registered:

1. Valid birth certificate or military I.D. with birth date.
2. Parent/guardian ID – legal documentation must be provided if guardian
3. Transfer card from previous school. (Only if previous school is in NJ)
4. Report card, current schedule, IEP from previous school (if applies).
5. Standardized test scores from previous school
6. Verification of residency from Base housing – Deed to home or tax bill, current lease, contract for purchase of home in district – must show documentation within 60 days that purchase of home was finalized (if unable to provide, tuition will be charged)
7. Medical records that include:
 - a. DTP series and booster
 - b. Polio Vaccine series
 - c. Measles Vaccine (10-day regular measles)
 - d. Rubella (German Measles)
 - e. Mumps Vaccine
 - f. Hepatitis B
 - g. Meningococcal (Menactra) (required for students born after 1/1/97)
 - h. Tdap (required for students born after 1/1/97)
8. Health History Questionnaire
9. Asthma Questionnaire
10. Emergency Card

Registration for high school students is by appointment only. Please contact our Registrar at extension 2051 for an appointment and registration packet.